

Leadership and Team Management

-Référence: **IE-24**

-Durée: **2 Jours (14 Heures)**

Les objectifs de la formation

A qui s'adresse cette formation ?

POUR QUI :

- Team management experience required.

Programme

- **What is a Leader?**
 - Why people follow leaders.
 - Characteristics and behaviours of effective leaders.
 - Management and leadership.
- **Leadership Styles**
 - Self-evaluation your preferred leadership style.
 - Principles of team-building.
 - Defining Qualities and Strengths.
 - Create your personal plan for success.
- **Enhancing Team Performance**
 - How well do you motivate your employees: measure your skills.
 - Characteristics of high performing teams.
 - Understanding human work-related needs.
 - Creating a motivational work environment.
 - Motivating difficult team members.
 - Performance evaluation based on results and agreed upon objectives.
 - Review priorities during periods of change.

- Exercise Role-play situations for managers.
- **Empowering, Motivating and Inspiring Others**
 - Acquiring strategic vision.
 - Key decision-making techniques.
 - Developing stronger impact and influence.
 - Perfecting your persuasive powers when negotiating.
 - Eliciting commitment to move things forward.
 - Leading by Example.
 - Exercise Role-play situations for managers.
- **Improving Working Relationships**
 - Developing communication skills.
 - Preventing misunderstandings and conflict.
 - Improving the communication process.
 - The Art of giving feedback.
 - Master techniques for gaining agreement and buy-in.
 - Developing credibility through expertise and relationships.
 - Delegating and mentoring to help others to increase their skill sets.
 - Encouraging others to be resourceful.
 - Exercise Role-play situations for managers.
- **Being Assertive**
 - Understanding assertiveness and how it differs from aggression and submission.
 - Saying 'No' to unreasonable requests.
 - Giving criticism effectively.
 - Setting boundaries for others.
 - Presenting clear messages.
 - Closing conversations.
 - Gaining increased confidence.
 - Handling your Stress and other people's.
 - Exercise How are you assertive? Role-play situations for managers.



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Nous sommes à votre disposition :
De Lun - Ven 09h00-18h00 et Sam 09H00 – 13H00

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